



Summer Internship Job Description

LYN House hosts a summer internship for individuals interested in serving in an urban, multicultural environment. LYN House internships are a unique opportunity for individuals to learn about community development, the urban context and God's heart for the city.

LYN House is looking for Christian individuals who desire to share their faith and talents with our neighbors. The summer intern's primary responsibilities will be leading the Summer Youth Employment program and assist in the operation of the "express yourself" summer camp programming. The purpose of the Summer Youth Employment program is to provide financial literacy and job readiness training to teens employed at LYN House and partner sites and guide teens through successful summer employment. The purpose of the "express yourself" summer camps are to provide a safe environment for children and youth to gain new skills in a specialty area, while simultaneously gaining confidence in the people God created them to be and finding new ways to express their own creativity. The summer intern will assist in planning, organizing and leading the Summer Youth Employment program and assist at the "express yourself" summer camps in the areas of art, photography, cooking, VBS, and STEAM. Secondary responsibilities include assisting in other programming operated by the LYN House. Email Heidi Lyda at heidilynnlyda@gmail.com or call at 1-919-593-3265 if interested.

Purpose: To support the mission of LYN House and the operation of its programs.

Start Date: June 10, 2019

End Date: July 26, 2019

Days and Hours:

- 25 - 30 hours per week
- Monday – Thursday: 9:30 – 5 (with some evening meetings)

Compensation: \$2400 salary. If housing is needed, pay may be less.

Essential Duties: Duties and responsibilities include, but are not limited to:

- Communicate with program sites and teens
- Lead financial literacy (Future Profits) and Job readiness curriculum (Powered for Life)
- Assist executive director in general daily tasks
- Assist in organizing and implementing summer camp activities
- Maintain LYN House space
- Participate in regular LYN House activities

Qualifications:

- High School Diploma (GED)
- Possess excellent communication skills
- Flexibility to take on a variety of tasks
- Works independently and is proactive
- Possess strong organizational skills
- Ability to work with diverse groups
- Familiar with and/or open to the community being served
- Minimum age of 21